

**BOARD OF
ASSESSORS
MEETING
MINUTES**

December 10, 2014

Town Hall, 1 Main St., Upton, MA 01568

Chairman Glenn Fowler, Assessor Charles Marsden, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located at 1 Main St Upton MA, ground floor conference room, was called to order
2 @ 6:30 p.m.

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4 Attendees: Chairman Glenn Fowler, Charles Marsden, Teresa Ambrosino and Tracey Tardy
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6 The Board approved the meeting minutes from 11/12/14 with no changes.
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8 Mail was reviewed
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10 Vouchers were approved
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12 Motor vehicle abatement applications and certificates were approved
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14 November deeds were reviewed
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16 Reviewed October Permits
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18 The Board reviewed the email that was sent from the Town Manager about Mr. Chace and his
19 property. The Board felt that there are really only a couple of choices as they are not surveyors
20 and can only read the documents and review what is present to make a decision. The choices
21 would be to:

- 22 1. Add Mr. Chace's lot to our maps and tax roll
- 23 2. Turn it over to counsel for review
- 24 3. Have Mr. Chace take it to land court for a final decision on the matter.

25 Chairman Fowler was going to do some more research on it and Assessor Ambrosino was going
26 to research it as well to see if they could come up with something more definite that would help
27 decide what the best option would be then Chairman Fowler would send an email to the Town
28 Manager with the results. The Assistant will contact conservation and see if they have a survey of
29 the land abutting Mr. Chace's property to see if it will help resolve the land line matter. Assessor
30 Ambrosino and Marsden feel that it should not go to town counsel.
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32 The Warren Group sales report was reviewed.
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34 The Assistant found an article in the City and Town newsletter which she brought to the Boards
35 attention with information on the Veterans organizations eligibility for exemption and the amount
36 that can be exempt. An email was sent to the Town Clerk to see if the MGL c 59 s 5 clause 5, 5A
37 or 5B have been accepted by the town and if not it will need to go on the next town meeting.
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39 New form for the eligibility requirement for seniors to qualify for property tax exemptions with
40 the income limits and whole estate limits was proofed and approved.
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42 The harassment policy forms were signed and will be turned into the Board of Selectmen.

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CPA exemption income amounts were reviewed for fiscal 2015.

The Board reviewed the books printed for abatement applications to review when searching for similar properties and neighborhoods.

No discussion took place on the preparation of the budget for FY2016 because the information was not received from FinCom or Personnel Board before the meeting took place.

The exemption review didn't take place because the Treasurer/ Collector's office had not supplied the BOA office with the commitment book yet. That process will be at the January meeting.

Do to the holiday the Board will not meet again until January 14, 2015.

The meeting was adjourned @ 8:36 p.m.

Respectfully Submitted,

Tracey Tardy, Department Coordinator